

# Agenda

Mole Valley  
Local Committee

**We welcome you to  
Mole Valley Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

- Surrey Wildlife Trust Presentation
- Petition –Make it safer for our children to cross the Guildford Rd in Bookham between Groveside and Hawkwood Rise
- Appointments to task groups and external bodies for 2019/20



## Venue

**Location:** Council Chamber,  
Pippbrook, Reigate  
Road, Dorking, Surrey,  
RH4 1SJ

**Date:** Wednesday, 12 June  
2019

**Time:** 2.00 pm

# You can get involved in the following ways

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. All local committees provide an opportunity to raise questions, informally, up to 30 minutes before the formal business of the meeting starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## Attending the Local Committee meeting

Your Partnership officer is here to help.

*Email:* [jessica.edmundson@surreycc.gov.uk](mailto:jessica.edmundson@surreycc.gov.uk)

*Tel:* 01932 794079 (text or phone)

*Website:* <http://www.surreycc.gov.uk/molevalley>



Follow [@MoleValleyLC](https://twitter.com/MoleValleyLC) on Twitter

This is a meeting in public.

Please contact **Jess Edmundson, Partnership Committee Officer** using the above contact details:

- If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language
- If you would like to attend and you have any **additional needs, e.g. access or hearing loop**
- If you would like to talk about something in today's meeting or have a local initiative or concern.

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## Surrey County Council Appointed Members

Mr Tim Hall, Leatherhead and Fetcham East (Chairman)  
Mr Chris Townsend, Ashtead  
Mrs Clare Curran, Bookham and Fetcham West  
Mrs Helyn Clack, Dorking Rural  
Mr Stephen Cooksey, Dorking and the Holmwoods (Vice-Chairman)  
Mrs Hazel Watson, Dorking Hills

## District Council Appointed Members

Cllr Nancy Goodacre, Bookham South  
Cllr Rosemary Dickson, Leatherhead South  
Cllr Raj Haque, Fetcham West  
Cllr Mary Huggins, Capel, Leigh and Newdigate  
Cllr David Hawksworth, Ashtead Common  
Cllr Claire Malcomson, Holmwoods

Chief Executive  
**Joanna Killian**

## District Council Substitutes 2019/20

Cllr Lesley Bushnell, Capel, Leigh and Newdigate  
Cllr Paul Kennedy, Fetcham West  
Cllr Caroline Salmon, Beare Green  
Cllr Tim Ashton, Leatherhead South  
Cllr David Harper, Ashtead Park  
Cllr Alan Reilly, Ashtead Village  
Cllr Charles Yarwood, Charlwood

### MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. **To support this, wifi is available for visitors – please ask for details.**

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

*Thank you for your co-operation*

**Note: This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.**

**Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

*If you have any queries regarding this, please contact the representative of the Community Partnerships Team at the meeting.*

## **OPEN FORUM**

Before the formal committee session begins, the Chairman will invite questions from members of the public attending the meeting. Where possible questions will receive an answer at the meeting, or a written response will be provided subsequently.

### **1 APPOINTMENT OF DISTRICT COUNCIL SUBSTITUTE MEMBERS [EXECUTIVE FUNCTION - FOR DECISION]**

Under the County Council's Constitution (Part 4. Standing Orders, Part 3 40 (f)) no substitutes are permitted for district/borough council co-opted members of local committees, unless a local committee agrees otherwise at its first meeting following the Council's annual meeting and in relation to all meetings in the following year, upon which named substitutes will be appointed to the Local Committee on the nomination of the relevant district/borough council.

The Local Committee is therefore asked to decide whether it wishes to co-opt substitutes in the municipal year 2019/20. Mole Valley District Council has nominated District Councillors and substitutes to serve on the Local Committee for the municipal year 2019-2020. Joanna Killian, Chief Executive, has now confirmed these appointments as follows, subject to the agreement by the Committee to permit substitutes:

District Councillor Lesley Bushnell  
District Councillor Paul Kennedy  
District Councillor Caroline Salmon  
District Councillor Charles Yarwood  
District Councillor Tim Ashton  
District Councillor Alan Reilly  
District Councillor David Harper

### **2 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive any apologies for absence and notices of substitutions from District members under Standing Order 39.

### **3 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 10)

To approve the Minutes of the previous meeting as a correct record.

### **4 DECLARATIONS OF INTEREST**

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)

- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial

**5 a PUBLIC QUESTIONS**

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

**b MEMBER QUESTIONS**

To receive any written questions from Members under Standing Order 47.

**6 PETITIONS**

To receive any petitions in accordance with Standing Order 65 or letters of representation in accordance with the Local Protocol. An officer response will be provided to each petition / letter of representation.

One petition has been received before the deadline.

**a PETITION TO: MAKE IT SAFER FOR OUR CHILDREN TO CROSS THE GUILDFORD ROAD IN BOOKHAM BETWEEN GROVESIDE AND HAWKWOOD RISE**

The full wording of this petition along with the officer response will be provided within the supplementary agenda.

**7 PRESENTATION FROM SURREY WILDLIFE TRUST [AGENDA ITEM ONLY]**

Zoe Channon, Liaison Officer for the Surrey Wildlife Trust, will be providing a short presentation on the work the Trust do more widely, linked to the overall management of Norbury Park. It will cover topics such as how the trust is managed, our grazing operation, the grassland under management at Norbury Park and where we are with woodland management.

**8 APPOINTMENTS TO LOCAL COMMITTEE TASK GROUPS AND EXTERNAL BODIES 2019/20 [EXECUTIVE FUNCTION - FOR DECISION]**

(Pages 11 - 20)

The Local Committee (Mole Valley) is asked to review and agree the terms of reference and membership of task groups set by the Committee.

**9 LOCAL COMMITTEE COMMUNITY SAFETY FUNDING [EXECUTIVE FUNCTION - FOR DECISION]**

(Pages 21 - 26)

The local committee has a delegated budget of £3,000 for community safety projects in 2019/20. This report sets out the process by which this funding should be allocated to the Community Safety Partnership and/or other local community organisations that promote the safety and wellbeing of residents. The report also provides a progress update regarding last year's funding

**10 HIGHWAYS SCHEMES UPDATE [EXECUTIVE FUNCTION - FOR INFORMATION]**

(Pages 27 - 44)

To inform the Local Committee on the progress of the 2019/20 Integrated Transport Programme, the capital maintenance programme, the Members Highway Fund highways maintenance programmes, Transform Leatherhead and other highways and transport projects being carried out in Mole Valley.

**11 RECOMMENDATIONS TRACKER [FOR INFORMATION] (Pages 45 - 48)**

The tracker monitors the progress of the decisions and recommendations that the Local Committee has agreed.

The Local Committee is asked to note the progress made and agree to remove from the tracker any items marked 'complete highlighted in grey.

**12 FORWARD PLAN [FOR INFORMATION] (Pages 49 - 50)**

The Local Committee (Mole Valley) will note the contents of the forward plan.